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# Academic Policy Advisory Committee meeting minutes, November 5, 1991

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APAC Minutes  
November 5, 1991

Present: R. Barden, Chair; E. Alberts, L. Bakke, P. Beare, C. Bring, C. Brown, L. DeMaio, T. Gracyk, R. McGahey, Margaret Moore, T. Nokken, S. Roy, N. Vooge, M. Zarrett

Nursing 496

E. Alberts moved, M. Moore seconded, to approve the change in credits from 4 to 1-4 for Nursing 496. Motion carried unanimously.

Minor in Athletic Training

E. Alberts moved, L. Bakke seconded, to approve changing the Athletic Training Program title to Minor in Athletic Training. Motion carried unanimously.

CE Course Numbers

APAC reaffirmed the policy established in February, 1976, to use the numbers 189, 289, 389, 489(g) for Continuing Education courses.

New Course Proposal Form

M. Moore, moved, C. Brown seconded, to approve adding the following to the new course proposal form, #15: Material to be included: (1) Representative texts and materials to be used. (2) Course objectives. (3) Brief outline of material to be covered. (4) Expectations of students. (5) Evaluation of students. (6) Brief Bibliography. Academic Affairs office will provide an appropriate sample for faculty upon request. Motion carried unanimously.

Meeting adjourned.

S. Ferris